

The Colleton Primary School
Job Description – Lunchtime Playworker

Job Purpose

To supervise, play games with, and ensure the welfare of the children during the lunchtime period, both while eating their meals and in the playground.

Person Specification

Skills/Abilities

- Ability to work in a team
- Excellent communication skills and interpersonal skills
- Confidentiality at all times
- Ability to move and lift tables

Experience

- Some experience of working/dealing with children

Personal Qualities

- Enjoy working and being with children
- A caring, flexible approach
- A good listener and sensitive to pupils needs
- A sense of responsibility
- A good sense of humour
- Firm but caring

Main Tasks and Accountabilities

- To supervise, engage in games, and ensure the welfare of the children during the lunchtime break both inside and outside the building.
- To clean and put away tables and benches after lunch.
- Ensure that the tables and the dining area are clean and clear of rubbish for the children throughout lunch and that they are left clean and tidy for the afternoon school session.
- To reinforce good behaviour at all times, in conjunction with the schools Behaviour Policy.
- Administer First Aid as required
- Ensure that all accidents are reported in the accident book and reported to the Lunchtime Supervisor in order that any appropriate action may be taken.
- Encourage all children to be engaged in suitable activities.
- Observe Health and Safety regulations relating to the school at all times.
- Retain the confidentiality on all aspects of school life
- Any other duties that may reasonably fall within this role